

DRAFT Program orientation week KEEP Spring 2025

Date	Time	Meeting Point	Topic	Place	Persons/Team	Please do not forget
Monday, 31 March	9.00am to 12noon	Welcome Desk at the dormitory	Arrival, Check-in	Geschwister-Scholl-Str. 15 (Esslingen)	Janitor	Ask the janitor for the Wohnungsgeberbestätigung (Confirmation from landlord or Studieredenwerk) and the welcome package and check your mailing box
Tuesday, 1 April	09.00am	in front of International Office building 17, Campus Esslingen City Center See campus map in Welcome folder, https://maps.app.goo.gl/amNY41K4Y5DqoVS37	Information Session with general information on study abroad at Esslingen University	Meeting room S02.003 building 2 ground floor	Kremena	Welcome-Package, Passport, Wohnungsgeberbestätigung (Confirmation from landlord or Studieredenwerk)
	approx. 12noon	Lunch break			Kremena	
	1.30pm	Meeting room S02.003; building 2 ground floor	AOK Health Insurance , Mr. Can Güler	Meeting room S02.003 building 2 ground floor	Can and Kremena	
	approx. 2.45	Meeting room S02.003; building 2 ground floor	Information about opening bank account and collecting documents	Meeting room S02.003 building 2 ground floor	Kremena	
Wednesday, 2 April	09.00am	Meeting room S02.003 building 2 ground floor	Filling forms part 1 (registration at the Citizen Office at the city of Esslingen; Documents of Esslingen University etc.)	Meeting room S02.003 building 2 ground floor	Kremena	Welcome-Package, Passport, Wohnungsgeberbestätigung (Confirmation from landlord or Studieredenwerk)
	12noon-1.00pm	Lunch Break				
	1.00pm	in the inner courtyard between building 2 and building 7 (next to the barrier)	Campus and City of Esslingen Tour	Campus City Centre Esslingen, City of Esslingen	Kremena and buddies Mobility and Technology faculty	
	5.30pm-approx. 9.00pm		German class A1.1 by Ms. Karin Böse-Janissek in lecture hall 07.111 (building 7, 1st floor)		Mrs. Karin Böse-Janissek	book
Thursday, 3 April	08.30am	building 2, room S02.003	Faculty Kick-Off	Meeting room S02.003 building 2 ground floor	Prof. Joachim Berkemer, academic coordinator; Kremena	
	10.00am-12.00am	Meeting room S02.003 building 2 ground floor	Filling forms part 2 (residence permit application) and other topics	Meeting room S02.003 building 2 ground floor	Kremena	Welcome Package, Picture, Bank Statement, Letter of Scholarship etc.
	1.00pm-3.00pm	building 7, ground floor in PC Pool S 07.010 (building 7)	Introduction to computer labs and internet access	PC pool S07.010 (building7, ground floor)	Computer Centre Team	Laptop, Phone
Friday, 4 April	09.00pm	Meeting room S02.003 building 2 ground floor	collecting residence permit documents and biometrical pictures and other topics	Meeting room S02.003 building 2 ground floor	Kremena	
Saturday, 5 April	FREE					
Sunday, 6 April	FREE					
Monday, 7 April	FREE no lectures, according to the schedule					
Tuesday 8 April	Start of the KEEP Spring 25 First class Germany at a Glance	according to the schedule				
Wednesday 9 April	German class	according to the schedule				
Thursday 10 April	First class Fluid Mechanics and Computer Simulation	according to the schedule				
Friday 11 April	First Class Feedback Control	according to the schedule				